

STUDENT CONTRACT GRADUATE COURSES

This Contract binds both the EHL Campus (Singapore) Pte Ltd. and the Student once both parties sign this Contract. If the Student is under eighteen (18) years of age, the Student will be represented by the Parent/Legal Guardian.

This Contract is made between:

- (1) Registered Name of PEI : EHL Campus (Singapore) Pte Ltd.
Registration Number : 201731189N
- (2) Full Name of Student : _____
*(as in NRIC for Singapore Citizen (SC) and Permanent Resident (PR) / as in passport for international student)**
NRIC Number (for SC/PR)* : _____
Student's Pass Number (if available)/
Passport Number (for international student)* : _____
- (3) Full Name of Parent/Legal Guardian*
(if Student is under eighteen (18) years of age) : N/A
NRIC/Passport Number* : N/A

* Delete as appropriate by striking through.

Where non-applicable, put "N.A.". Leave no fields blank.

State all dates in the format of DD/MM/YYYY.

1. COURSE INFORMATION AND FEES

- 1.1** EHL Campus (Singapore) Pte Ltd will deliver the Course as set out in Schedule A to the Student, towards conferment of the stated qualification upon successful Course completion.
- 1.2** EHL Campus (Singapore) Pte Ltd confirms that the Course has been permitted by the Committee for Private Education (CPE) and no amendments have been made to the Course as set out in Schedule A, unless otherwise permitted by CPE.
- 1.3** The Course Fees payable are set out in Schedule B and the optional Miscellaneous Fees in Schedule C.
- 1.4** EHL Campus (Singapore) Pte Ltd considers payment made 1 day after the scheduled due date(s) in Schedule B as late. EHL Campus (Singapore) Pte Ltd will explain to the Student its policy for late payment of Course Fees, including any late payment fee charged in Schedule C (if applicable) and any impact on Course/module completion.

2. REFUND POLICY

2.1 Refund for Withdrawal Due to Non-Delivery of Course:

EHL Campus (Singapore) Pte Ltd will notify the Student within three (3) working days upon knowledge of any of the following:

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;
- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A within any stipulated timeline set by CPE; or
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

2.2 Refund for Withdrawal Due to Other Reasons:

If the Student withdraws from the Course for any reason other than those stated in Clause 2.1, EHL Campus (Singapore) Pte Ltd will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the table in Schedule D.

2.3 Refund During Cooling-Off Period:

EHL Campus (Singapore) Pte Ltd will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Schedule D) of the fees already paid if the Student submits a written notice of withdrawal to EHL Campus (Singapore) Pte Ltd within the cooling-off period, regardless of whether the Student has started the course or not.

3. ADDITIONAL INFORMATION

- 3.1** The laws of Singapore will apply to how this Contract will be read and to the rights the parties have under this Contract.
- 3.2** If any part of this Contract is not valid for any reason under the law of Singapore, this will not affect any other part of this Contract.
- 3.3** If the Student and EHL Campus (Singapore) Pte Ltd cannot settle a dispute using the way arranged by EHL Campus (Singapore) Pte Ltd, the Student and EHL Campus (Singapore) Pte Ltd may refer the dispute to the CPE Mediation-Arbitration Scheme (www.cpe.gov.sg).
- 3.4** All information given by the Student to EHL Campus (Singapore) Pte Ltd will not be given by EHL Campus (Singapore) Pte Ltd to anyone else, unless the Student signs in writing that he agrees or unless EHL Campus (Singapore) Pte Ltd is allowed to give the information by law.
- 3.5** If there is any other agreement between EHL Campus (Singapore) Pte Ltd and the Student that is different from the terms in this Contract, then the terms in this Contract will apply.
- 3.6** If the Student or EHL Campus (Singapore) Pte Ltd does not exercise or delay exercising any right granted by this Contract, the Student and EHL Campus (Singapore) Pte Ltd will still be able to exercise the same type of right under this Contract during the rest of the time the Contract continues.
- 3.7** If this Contract is also signed or translated in any language other than English and there is a difference from the English language copy of this Contract, the English language copy will apply.

SCHEDULE A
COURSE DETAILS

Note: The information provided below should be the same as that submitted to the CPE.

1) Course Title	EHL Advanced Certificate in Hospitality Finance Leadership
2) Course Duration (in months)	4 months
3) Full-time or Part-time Course	Part-time
4) Course Commencement Date	[Date]
5) Course Completion Date	[Date]
6) Date of Commencement of Studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	N.A.
7) Qualification <i>(Name of award to be conferred on the Student upon successful Course completion)</i>	EHL Advanced Certificate in Hospitality Finance Leadership
8) Organisation which develops the Course	Ecole hôtelière de Lausanne
9) Organisation which awards/ confers the qualification	Ecole hôtelière de Lausanne
10) Course entry requirement(s)	<ul style="list-style-type: none"> • Bachelor's degree recommended • Minimum 7 years work experience in finance / accounting area, including at least 3 years in a managerial position • English proficiency recommended (tested during interview) Admission of candidates upon interview and evidence of the above requirements.
11) Course schedule with modules and/or subjects	Module Course Dates & Subjects 1. Introductory Module [Date] 2. Online Module <ul style="list-style-type: none"> a. Valuation of Hotel Investments [Date] b. Advanced Corporate Finance [Date] c. Feasibility Analysis, Development and Negotiation [Date] 3. On-site Module <ul style="list-style-type: none"> a. Leadership and Management [Date]

	b. Corporate Governance & Stakeholders Relation Management [Date]
12) Scheduled holidays (public and school) and/or semester/term break for course	N.A.
13) Examination and/or other assessment period	N.A.
14) Expected examination results release date	[Date]
15) Expected award conferment date	[Date]

SCHEDULE B **COURSE FEES**

Fees Breakdown	Total Payable (with GST, if any) (S\$)
Tuition fees	14'900
Total Course Fees Payable:	14'900
No of Instalments:	1

INSTALMENT SCHEDULE

Instalment ¹ Schedule	Amount (with GST, if any) (S\$)	Date Due ²
1st instalment	14'900	[Date]
Total Course Fees Payable:	14'900	

- Each instalment amount shall not exceed the following:
 - 12 months' worth of fees for EduTrust certified PEIs*; or
 - ~~6 months' worth of fees for non-EduTrust certified PEIs with Industry-Wide Course Fee Insurance Scheme (IWC)*; or~~
 - ~~2 months' worth of fees for non-EduTrust certified PEIs without IWC*.~~

* Delete as appropriate by striking through.

- Each instalment after the first shall be collected within one week before the next payment scheduled.

SCHEDULE C
MISCELLANEOUS FEES³

Purpose of Fee	Amount (with GST, if any) (S\$)
N/A	N/A

SCHEDULE D
REFUND TABLE

% of the [aggregate amount of the fees paid under Course Fees and Miscellaneous Fees as defined under Schedules B and C of Standard PEI-Student Contract]	If Student's written notice of withdrawal is received
[100%]	more than [30] days before the Course Commencement Date
[50%]	Between [30] days and [15] days before the Course Commencement Date
[0%]	[14] days or less before the Course Commencement Date



Campus (Singapore)

I acknowledge that I have read and understood the Privacy Policy (available at: <https://www.ehl.edu/en/privacy>).

As an applicant, willing to study at EHL Campus (Singapore) PTE. LTD, I understand that the personal data I have provided will be transferred to EHL Campus (Singapore) PTE. LTD, in order to ensure my student registration and studies there. The personal data I have provided may be used by EHL Group entities or third parties. These EHL Group entities or third parties are or may be located outside of Singapore to carry out some of the processing, administrative and educational functions for EHL Campus (Singapore) PTE. LTD. If the standards of protection of Personal Data is not equivalent in Switzerland, European Union (as far as European Union personal Data regulations are applicable) and Singapore, the highest standards amongst the three should apply.

I hereby consent to allow EHL Campus (Singapore) PTE. LTD to disclose and process my personal data to E.H.L Holding SA and all entities part of the EHL Group or third-party service providers, which are or may be sited outside of Singapore, to carry out some of the processing, administrative and educational functions for EHL Campus (Singapore) PTE. LTD.

The parties hereby acknowledge and agree to the terms stated in this Contract.

EHL Campus (Singapore) Pte. Ltd.

Seal of EHL Campus (Singapore) Pte. Ltd

Name:

Date:

SIGNED by the Student

Name of Student

Date: