



VERSION	DATE
6	20.09.2022

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## **RULES & REGULATIONS**

**of the Bachelor's Degree in International Hospitality  
Management**

**(BOSC)**



VERSION	DATE
6	20.09.2022

## Administration

ACCOUNTABILITY	
Designation	Academic Advisory Manager

APPROVED BY	
Name(s)	Stéphanie Pougnet
Designation(s)	Associate Dean – Undergraduate Programs Academic Education

REVISION HISTORY				
Version	Approval date	Valid as of	Modifications	Modified by (function)
6	08.09.2022	20.09.2022	Preamble deleted Art 1: rephrasing Art 2: new article Art 3: the title of the regulations designs the institutional diploma. Art 4: US credit added Art 7: US credit added Art 10: grammar correction Art 11: rephrasing Art 12: flexibility to accommodate exceptional situations (e.g Covid or war in Ukraine) Art 20: change name of Student Affairs ad leave of absence replaced by the term deferment Art 21: rephrasing Art 23: word "on-site"added Art 34: changing the relationship for absences Art 35: changed the name of Student Affairs and addition of the term self-plagiarism Art 36: wording Art 41: rephrasing Appendix: new appendix	Academic Advisory Manager

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5	1.09.2021	21.09.2021	Art 9: wording Art 10: wording and course's streaming time	Academic Advisory Manager
4	22.02.2021	22.02.2021	Art 24: addition of line 4 grade change management Art 35: fraud, new procedure	Academic Advisory Manager
3	30.09.2020	30.09.2020	PREAMBLE: reference date of Rules and Regulations pertaining to bachelor and master's programs Art 1: addition of line 2 reference to the regulations of the field. Art 7.1: mention of duration of studies Art 11.1: addition of notion of exemption Art 11.2: title of the reference regulations Art 11.5: adaptation taxonomy Art 13.3: addition of line 3 reference to the framework plan Art 16.3: addition of line 3 reference to the languages of teaching Art 21.1: addition of line 1 cases of expulsion Art 21.2: addition of line 2 announcement of cases of expulsion	Academic Advisory Manager
2	14.09.2020	14.09.2020	Art 22.2: adaptation taxonomy Art 27: addition of lines 2-5, modalities of module validation PREAMBLE: date of reference – student directives Art 9: new article on the education model Art 10: new article covering the registration and diffusion of courses Art 23: new paragraph covering remote exams Art 28: adaptation taxonomy Art 31: adaptation taxonomy Art 32: adaptation taxonomy Art 33: adaptation taxonomy Art 35: adaptation taxonomy Art 39: covers changes in the program	Academic Advisory Manager



*The titles and functions described herein refer to any person regardless of gender.*

## **Section 1: General Provisions**

### **Chapter I Preamble**

#### **Art. 1: Scope of Application**

<sup>1</sup> The present Rules and Regulations govern the Bachelor's Degree in International Hospitality Management Program (hereinafter referred as BOSC) of EHL Hospitality Business School (hereinafter referred to as EHL and encompassing the perimeter of activities defined in Appendix I).

<sup>2</sup> Given that EHL is the exclusive provider of hospitality management academic programs within the HES-SO, these regulations shall be considered the HES-SO'S regulations for the bachelor of science in hospitality management as per HES-SO'S regulations governing basic university raining dated September 14, 2020.

<sup>3</sup> The present Rules & Regulations apply to all campuses where the aforementioned program is delivered.

#### **Art. 2: Program learning outcomes**

At the end of their bachelors studies, students should have achieved the following learning outcomes:

- a) Demonstrate knowledge and understanding of all key areas in the hospitality industry to provide effective and innovative solutions to stakeholders, showing awareness of environmental, social and ethical issues.
- b) Critically apply knowledge and understanding of the hospitality industry by gathering and interpreting relevant data, in order to make informed decisions when faced with diverse situations and in a changing environment.
- c) Communicate effectively with both specialist and non-specialist audiences in a multi-cultural environment.
- d) Demonstrate social and personal skills including effective teamwork, leadership, self-knowledge, autonomy, and recognize the importance of ongoing learning.
- e) Make use of their experience, senses and service culture to interact with confidence, enthusiasm, and creativity in a professional environment.

#### **Art. 3: Degree**

<sup>1</sup> Upon successful completion of the program, students obtain the following diplomas:

- a) Bachelor of Science HES-SO in Hospitality Management (Degree, 180 ECTS),
- b) Bachelor of Science EHL in International Hospitality Management (Institutional Diploma, 120-160 US semester credits).

## **Section 2: Admission to and Enrollment in the Program**

### **Art. 4: Admission to the Program**

<sup>1</sup> The minimum Diploma required for admission to the program for a Bachelor's Degree is the equivalent of the Swiss "Maturité professionnelle" or "Maturité gymnasiale".

<sup>2</sup> The Bachelor Program Direction may choose to exempt students from having to complete part of their studies based on past academic experience. Conditions related to the transfer of academic credits are subject to specific provisions. In every case, the maximum number of academic credits that can be granted is 90 ECTS / 60 US.

<sup>3</sup> When EHL grants a student credit based on past academic experience, the duration of his studies may be reduced proportionally.

<sup>4</sup> Exemption's requests for prior academic experience, for specific course units, must be made to the Academic Advisory Desk within one month after the student first enrolls at EHL.



<sup>5</sup> Exemption's requests for prior academic experience, made with the intention of enrolling in the second year of the Bachelor Program, must be made to EHL's admissions department pursuant to the admissions requirements of the Bachelor Program in International Hospitality management and within the relevant deadlines.

#### **Art. 5: Preparatory Year**

<sup>1</sup> To be admitted to the program, students holding a Diploma in accordance with Article 4, but who have not acquired previous professional experience according to EHL's requirements, must successfully complete the Preparatory Year Program of the Bachelor Program.

<sup>2</sup> The conditions of studies, the conditions and methods of assessments as well as the validation for the Preparatory Year are listed in a separate set of Rules & Regulations.

<sup>3</sup> Students in possession of a Swiss "Maturité professionnelle" from the hospitality industry may be admitted to the Bachelor's Degree Program, in accordance with the legal provisions and the admission requirements of the HES-SO.

#### **Art. 6: Enrollment in the Program**

<sup>1</sup> A student of the Bachelor Program is considered to be anyone who is enrolled for the HES-SO's HES studies on the basis of the training contract with EHL for the purpose of obtaining the Bachelor of Science HES-SO in Hospitality Management.

<sup>2</sup> Enrollment is effective as of the first day of the program.

<sup>3</sup> A student following classes in another school becomes the other school's responsibility while remaining enrolled at EHL. The student must comply with the Rules and Directives applicable at the other school.

<sup>4</sup> When enrolling for the Bachelor Program, the student communicates to EHL his nationality or nationalities, his place of residence and that of his parents. This information allows the status of the student to be determined according to the provisions of the Inter-cantonal agreement on Universities of Applied Sciences (A-HES). The student is required to provide all personal information requested by EHL allowing appropriate academic and administrative work.

<sup>5</sup> The student's A-HES status, validated on enrollment to the Bachelor Program, is valid for the entire duration of the studies.

<sup>6</sup> EHL may in no case be held liable for the harm, in particular financial or academic, caused by the transmission of false, incomplete or inaccurate information or that sent after expiry of the given deadlines. In such a case, EHL reserves the right to request that the HES-SO cancel the registration to the Bachelor Program.

#### **Art. 7: Obtaining the Degree and Credits**

<sup>1</sup> To obtain the degrees mentioned in Article 3 paragraph 1 and 2, students must have at least - in the allotted time - 180 ECTS/120 US semester credits at the end of the Bachelor Program.

<sup>2</sup> Students must have successfully completed all the required modules, the internship in a company or an organization, and the Diploma work.

<sup>3</sup> Credits obtained in a mobility program outside EHL campuses are accepted up to a maximum of 30 ECTS/20 US, as long as the student's participation to this program was authorized by EHL.

#### **Art. 8: Honors attributed by EHL**

<sup>1</sup> Students who, at the end of the program, have attained a general average over the three years of training of between 5.00 and 5.49 will receive an Honors Degree.

<sup>2</sup> Students who, at the end of the program, have attained a general average over the three years of training of 5.50 or more will receive a Degree with High Honors.

### **Section 3: Organization and Duration of Studies**

#### **Art. 9: Education model**

<sup>1</sup> EHL decides which teaching methods to use, particularly regarding usage of face-to-face or remote



teaching. All forms of teaching defined by EHL are equivalent and lead to the complete execution of the obligations of the teaching contract.

#### **Art. 10: Recording and streaming of courses**

<sup>1</sup> Classes and sessions might be subject to live streaming and recording.

<sup>2</sup> All live streamed lessons may be recorded and made available to students for streaming up to 24-hours after the recording has taken place. No exception will be granted. These recordings are made available to students solely for exceptional purposes approved by the school that must support of their learning, according to art. 36 of the Student Directives.

<sup>3</sup> Recordings of the session will include the audio, video, and screen sharing activity, covering both the online and in classroom interactions.

<sup>4</sup> Recordings will be stored for administrative purposes, and will be destroyed once the official post-exam complaints and appeals process for the respective courses are completed. The deletion of the recordings will happen within a month after the official post-exam complaints and appeal process is completed.

<sup>5</sup> Given the academic purpose of these recordings and their administrative nature, a student cannot refuse the use of his image.

<sup>6</sup> EHL shall not be held responsible if for technical reasons the recording or its availability were not possible.

#### **Art. 11: Duration of Studies**

<sup>1</sup> The Bachelor Program is made up of 6 semesters including the Bachelor Diploma work. The maximum amount of time allowed for the training is 12 semesters. In specific cases and on an exceptional basis, exemptions regarding the maximum duration can be granted by EHL.

<sup>2</sup> The provisions of Article 6 regarding regulations on basic training (Bachelor and Masters) in HES-SO as of September 14, 2020 apply.

<sup>3</sup> Students who have not obtained the necessary academic credits to be granted the Degree within the maximum time set in paragraph 1 of this Article are excluded and exmatriculated.

<sup>4</sup> The maximum length of study does not include the interruption periods as per Article 20.

<sup>5</sup> For the specific cases indicated in line 1 and on the basis of a duly-justified written request made to the Academic Advisory Desk before the start of the semester, an exemption can be granted regarding the maximum duration of studies. This exemption has to be validated by the Deanship.

#### **Art. 12: General Structure of the Program**

<sup>1</sup> The academic year is made up of 2 semesters, an autumn semester beginning in week 38 and a spring semester beginning in week 8. It is set in the Academic Calendar.

<sup>2</sup> The 4<sup>th</sup> semester of studies consists in an industrial attachment (internship). The latter is subject to specific guidelines.

<sup>3</sup> The program comprises a series of modules. Each module is a combination of teaching and learning units designed to attain defined educational objectives.

<sup>4</sup> Examination sessions take place during the academic year as per the Academic Calendar. Reserves are maintained for exceptional cases.

#### **Art. 13: Characteristics of the Program**

<sup>1</sup> The studies take place on a full-time basis.

<sup>2</sup> A semester generally lasts fifteen weeks, followed by a week or two reserved for final evaluations.

<sup>3</sup> The program is built on the basis of the skill profile defined in an academic-framework plan.

<sup>4</sup> Course units may take different forms which will be specified in their description in accordance with Article 14.



#### **Art. 14: Description of the Modules and Course Units**

<sup>1</sup> Each module, and each course unit, is subject to a description which lists the objectives, the content, the methodology, the specific rules and presence requirements for the course, as well as the assessment conditions and methods.

<sup>2</sup> The description is available to the students at the latest at the start of the academic semester and cannot be altered during this period.

#### **Art. 15: Language Used in Teaching**

<sup>1</sup> French is the main teaching language for the French-speaking section. Certain modules and course units may be taught in English only.

<sup>2</sup> English is the teaching language for the English-speaking section.

<sup>3</sup> The languages of instruction used in the various modules and evaluations are specified in the module descriptions.

#### **Art. 16: Registration for Modules**

<sup>1</sup> In principle, students are registered for all their modules before the beginning of the semester.

<sup>2</sup> For the language courses, students can submit their preferences according to the procedures and to the timeframe set by EHL.

<sup>3</sup> Students are required to undergo the assessments pertaining to the modules for which they are registered.

<sup>4</sup> It is not possible to attend the classes on an audit basis.

#### **Art. 17: Characteristics and Objectives of the Internship**

<sup>1</sup> The aim of the Bachelor Program internship is to offer, in addition to the academic courses, a training experience in a company or an organization in order to help compare the theoretical acquisitions with the reality of the service industry and to prepare for the work market.

### **Section 4: Obligations Linked to the Program**

#### **Art. 18: Attendance**

<sup>1</sup> The conditions of attendance for course units are specified in the descriptions mentioned in Article 14.

<sup>2</sup> Assessments are given the special letter Y in case of justified absence and the special letter N in case of an unjustified absence for which there will be additional consequences as per Article 33.

#### **Art. 19: Tuition Fees and Other Expenses**

<sup>1</sup> Students have the obligation to pay the tuition fees and other expenses linked to the various services offered by EHL within the assigned deadlines and according to the procedures concerning them.

<sup>2</sup> Tuition fees and other expenses may be subject to modifications.

#### **Art. 20: Withdrawal from EHL and Deferment**

<sup>1</sup> Students who wish to withdraw from EHL before the end of the program must submit a written request to the Academic Advisory Desk. They will be exmatriculated.

<sup>2</sup> Students who wish to defer their studies must submit a written request to the Academic Advisory Desk, who will define the conditions for resuming their studies in agreement with the student and according to the present Rules & Regulations.

<sup>3</sup> A deferment can be granted for a semester or a year. The cumulated absence cannot exceed four semesters. Students who exceed a break of more than four semesters will be excluded from EHL and be exmatriculated.

<sup>4</sup> When students resume their studies, the Academic Advisory Desk reserves the right to manage, on a case-by-case basis, enrollment in the modules, courses and/or assessments.



<sup>5</sup> When students resume their studies, they shall be subject to the Rules and Directives in place at the time they resume their studies. This includes the present Rules & Regulations, the assessment conditions and methods and the content of modules, and courses. This includes any changes resulting from a change in the course unit's allocation to a professor.

<sup>6</sup> Unjustified absences from assessments are considered as failure and penalized by a grade of 1.0.

#### **Art. 21: Expulsion and Exmatriculation**

<sup>1</sup> Students will be expelled from the program who:

- a) do not obtain the academic credits needed to earn the Bachelor Degree within the required timeframe;
- b) have definitively failed an obligatory module;
- c) have been expelled for disciplinary reasons.

<sup>2</sup> The decision to expel a student from the program is made in writing and sent to the student by the relevant EHL entity.

<sup>3</sup> Students will be exmatriculated from the program who:

- a) have obtained the Bachelor Degree;
- b) have not paid the tuition fees and contributions to training costs within the given deadlines;
- c) withdraw from the study program;
- d) have exceeded the maximum length of studies.

<sup>4</sup> Applicants wishing to resume their studies in an HES-SO Program in Hospitality Management, Business Administration, Tourism or International Business Management who have been expelled for disciplinary reasons or excluded due to a definitive failure, from the said program, shall not be accepted for a period of five years. Once this period has elapsed they must go through the admissions process again.

<sup>5</sup> Applicants wishing to resume their studies in an HES-SO Program in Hospitality Management, Business Administration, Tourism or International Business Management after having been exmatriculated from the said program, for reasons other than letters a, b, c in paragraph 1 and letter a in paragraph 3 of the present Article, must go through the admissions process again. The modules that were successfully completed in the previous enrollment period shall count during the new enrollment period.

<sup>6</sup> Prospective students who have been exmatriculated, following a definitive failure, from a similar program at another School/University in Switzerland or elsewhere may apply to EHL after a period of two years has elapsed and if the other admission criteria are fulfilled.

#### **Art. 22: Duties and Disciplinary Actions**

<sup>1</sup> Students are obliged to respect the Laws of the country in which they study, the Program Rules & Regulations, the Student Directives of EHL and to conform to the Directives and Procedures that are applicable to them.

<sup>2</sup> Should these Laws, Rules & Regulations, Directives and Procedures, both inside and outside EHL not be respected, the students will be liable for disciplinary actions which can lead as far as expulsion from EHL.

<sup>3</sup> Moreover, students completing part or all of their studies on a non-EHL campus, at a partner institution or working as an intern must follow the Directives and Rules & Regulations of that organization or institution.

<sup>4</sup> Before a disciplinary decision is made, the student has the right to be heard.

<sup>5</sup> The Disciplinary Commission has jurisdiction over the matter. It requests the opinion of the Business Management and Services field of the HES-SO prior to deciding whether to expel the student from the program.

<sup>6</sup> The rules of Chapter 6 of the Student Directives of EHL Hospitality Business School are applicable.





## **Section 5: Assessments and Promotions**

### **Art. 23: Assessment Conditions and Methods**

<sup>1</sup> The assessment procedures, especially their form and number (examination, continuous assessment, seminar work, etc.) are described in detail in the module and course unit descriptions as per Article 14.

<sup>2</sup> Examinations are carried out on site on the student's own PC or as specified in the course unit description. EHL reserves the right, under exceptional circumstances to organize examinations online.

<sup>3</sup> The authorized auxiliary procedures are formally announced to the students beforehand.

<sup>4</sup> If a grade has been entered erroneously, EHL reserves the right to increase or decrease the published grade within 10 days after transcripts have been officially published. However, to protect the student's good faith, grades will not be lowered if it changes the academic status of the student.

### **Art. 24: Course Grading System**

<sup>1</sup> The assessment of knowledge and competencies acquired are expressed in grades or by validation.

<sup>2</sup> The grading system goes from 1.0 (extremely insufficient or absent) to 6.0 (excellent).

<sup>3</sup> The grades are rounded to the nearest 0.1.

### **Art. 25: Final Grade for a Module**

<sup>1</sup> The final grade for each module is the weighted mathematical average of the grades for the course units that make up the module.

<sup>2</sup> To pass a module the student must obtain a grade of at least 4.0 for the module.

### **Art. 26: Special Letters**

<sup>1</sup> Modules or course units might be designated as follows:

- I Incomplete modules;
- N Unjustified absence from an assessment;
- Y Justified absence from an assessment;
- T Fraud or attempted fraud;
- X Courses and/or modules exempted of assessment;

<sup>2</sup> Modules or course units awarded by validation are designated as follows:

- P confirmed as passed;
- F confirmed as failed.

### **Art. 27: Validation of Modules**

<sup>1</sup> Students acquire the academic credits for a module if the final grade is at least 4.0.

<sup>2</sup> Each module shall have at least one assessment.

<sup>3</sup> The module description specifies how students earn academic credits for the relevant courses and modules.

<sup>4</sup> The academic credits are granted or denied as a whole for each module.

<sup>5</sup> Students abandoning their studies shall be considered to have failed the module.

### **Art. 28: Module Validation through Retake Examination**

<sup>1</sup> If students get an average between 3.5 and 3.9 for a module, they can benefit from a retake examination according to the provisions specified in the course unit. Only the course units for which the grade obtained is below 4.0 can be retaken.

<sup>2</sup> The grade obtained at the retake examination becomes the final grade for the corresponding course unit and counts for 100% of its new average.

<sup>3</sup> Students who are eligible to sit a retake examination, pursuant to Article 28.1, may instead, request to be directly registered to repeat the module. This request must be made in writing to the Academic Advisory Desk. A discussion between the student and the Academic Advisory Desk will then take place



to inform, in particular, the student of the consequences of the application of Article 29. Once the request has been accepted, Article 29 shall apply.

<sup>4</sup> If students obtain a module average of 4.0 or above after the retake examination session, they are granted the academic credits. If the module average remains insufficient after the retake examination session, students will be required to repeat the module in its entirety as last attempt to pass.

#### **Art. 29: Validation of a Module through Repetition**

<sup>1</sup> Students who obtain a module average below 3.5 for a module must repeat the module in its entirety as last attempt to pass.

<sup>2</sup> Each module can only be repeated once. In case of withdrawal or deferment, Article 20 shall apply.

<sup>3</sup> In all cases, students must fulfill all the necessary promotion and assessment conditions as the new final grades depend on them.

<sup>4</sup> When the average for a module remains insufficient after it is repeated, failure is definitive.

#### **Art. 30: Validation of the Internship Module**

<sup>1</sup> The internship is assessed for its both components, administrative and academic, by a "P" (Pass) letter or an "F" (Fail) letter. The internship is validated if it receives a "P" (Pass) letter for both components.

<sup>2</sup> Students are requested to follow the procedures and respect the deadlines set out in the Internship Directives.

#### **Art. 31: Academic Progress**

<sup>1</sup> In order to be admitted to the next academic semester, students must have successfully passed all the modules of the previous semester, Article 28 is reserved.

<sup>2</sup> Students who have failed or incomplete module(s) after the retake examination session will not be admitted to the next semester. They must repeat the failed or incomplete module(s) as soon as possible.

#### **Art. 32: Consultation of Final Assessments or Retake Examinations**

<sup>1</sup> Students have the right to consult their final or retake examinations, taken during an examination session organized by the Academic Administration, during the specific consultation period using the ad hoc online platform.

<sup>2</sup> For final assessments not available on the ad hoc online platform, EHL will propose a consultation at the Academic Advisory Desk during the specific consultation period.

<sup>3</sup> Students are not authorized to consult any assessments other than their own.

#### **Art. 33: Absence at Assessments**

<sup>1</sup> Assessments are obligatory. Any absence must be justified, with the relevant documentation, to the Academic Advisory Desk, see Article 34.

<sup>2</sup> In the case of an unjustified absence from a final assessment, the student will automatically be graded 1.0 (noted as N) which implies the course unit and module have been failed. If the student obtains a module average equal or above 3.5, he can benefit from a retake examination for all course units for which he obtained less than 4.0. Provisions of Article 28 apply. If the student obtains a module average below 3.5, he must repeat the module as last attempt to pass.

<sup>3</sup> In the case of an unjustified absence from an intermediate assessment, the latter will automatically be graded 1.0 (noted as N). This grade will be included in the average of the course unit.

<sup>4</sup> In the case of a justified absence from a final assessment, the course unit (noted as Y) and module are incomplete. Students are registered for the next retake examination session for all the incomplete course units and for those with an average lower than 4.0. Course unit intermediate assessment grades are included in the calculation of the new course average obtained after the retake examination session.

<sup>5</sup> In the case of a justified absence from an intermediate assessment, the weight of the grade will be transferred to that of the final examination.

<sup>6</sup> In the case of an unjustified absence from an examination during the retake examination session, the



student will automatically be graded 1.0 (noted as N) which implies the course unit and module have been failed. The student will have to repeat the failed module in its entirety during the next semester.

<sup>7</sup> In the case of justified absence from an examination during the retake examination session, the course unit (noted as Y) and module are incomplete. The student will have to repeat the incomplete module in its entirety during the next semester.

#### **Art. 34: Valid Reasons for Absence**

<sup>1</sup> Are considered valid reasons for absence: illness or accident, the death of a parent, spouse, partner, sibling, child, grandchild, grand-parent, step-parent, uncle or aunt as well as military obligations, civil service, civil protection, court order or any state level order.

<sup>2</sup> Students must justify their absence by a medical certificate or another official proof at the latest 48 hours after the absence.

<sup>3</sup> For any justified absence, EHL reserves the right to submit the case to EHL's medical advisor.

#### **Art. 35: Fraud**

<sup>1</sup> Suspected fraud or suspected attempted fraud must be reported to the Academic Advisory Desk, which will then determine the academic consequences as per paragraphs 2 and 3.

<sup>2</sup> Any fraud or attempted fraud during an intermediate assessment, in particular in the case of plagiarism (including self-plagiarism) or cheating, results, as a minimum consequence, in the grade of 1.0 for the concerned assessment.

<sup>3</sup> Any fraud or attempted fraud during a final assessment or a retake examination, in particular in the case of plagiarism (including self-plagiarism) or cheating, results as a minimum consequence in a module average of 1.0, course unit noted as "T". The module is failed. Articles 29 and 36 shall apply.

<sup>4</sup> When a decision is contested, the Disciplinary Commission shall meet to determine the consequences and whether additional penalties shall be assessed, in accordance with the Student Directives.

<sup>5</sup> Fraud or attempted fraud may also lead to the cancellation of the examination session, a refusal to award the Degree or even its cancellation.

#### **Art. 36: Definitive Failure and Exclusion from the Program**

<sup>1</sup> Each module may only be repeated once. Students who, after repeating the module, still cannot meet the necessary requirements to pass and obtain the required academic credits, are considered to have definitely failed.

<sup>2</sup> Students are excluded from the program in the following cases:

- a) Definite failure of a module as per paragraph 1 above;
- b) They have not obtained the required academic credits within the time allowed as per Article 11.

#### **Art. 37: Complaints and Appeals**

<sup>1</sup> Students may file a complaint against a decision of EHL according to Article 3 as per the Regulation governing the Complaints Procedure at EHL Hospitality Business School.

<sup>2</sup> Methods of complaint and appeal are governed by the Rules & Regulations on complaints and appeals procedures of EHL Hospitality Business School.

### **Section 6: Final Provisions**

#### **Art. 38: Changes to the Rules & Regulations**

<sup>1</sup> EHL reserves the right to make any modifications, suppressions or additions it judges to be necessary in relation to the legal provisions in force and the training conditions in the hospitality industry at any time.

#### **Art. 39: Change and Discontinuation of the Program**

<sup>1</sup> EHL, through the HES-SO, reserves the right, at any time, to discontinue the program.

<sup>2</sup> EHL reserves the right, at any time, to modify the program.



<sup>3</sup> EHL reserves the right to modify the delivery-mode of the academic courses due to force majeure or necessary circumstances.

<sup>4</sup> In the case of foreseeable modifications to the program, students will receive notice in due time, in case of force majeure, the modifications can happen immediately.

<sup>5</sup> EHL takes the necessary steps to ensure that the students enrolled in the program, in accordance with Article 6, are able to finish their studies without being adversely affected.

<sup>6</sup> Students in the process of being admitted are informed of the decision to change or discontinue the program.

<sup>7</sup> No compensation or refund is due by EHL in the event of the discontinuation or modification of the program, except any tuition and mandatory fees paid in advance by those students in the process of being admitted.

#### **Art. 40: Language and Place of Jurisdiction**

<sup>1</sup> The present Rules & Regulations are edited in French and English. In case of doubt or litigation, solely the French language version of the present Rules & Regulations is binding.

<sup>2</sup> Any litigation will be submitted to Swiss law and the place of jurisdiction is Lausanne.

#### **Art. 41: Effective Date**

The present Rules & Regulations come into force on September 20, 2022. and replace the previous version.

On behalf of EHL Hospitality Business School,

EHL Haute Ecole SA & EHL Academia SA

Dr. Inès Blal  
Managing Director

EHL Haute Ecole SA & EHL Academia SA

Dr. Juan-F. Perellon  
Chief Academic Officer

EHL Campus (Singapore) Ltd Pte.

Jenny Ang  
Managing Director

EHL Campus (Singapore) Ltd Pte.

Dr. Juan-F. Perellon  
Chief Academic Officer

Lausanne, September 20, 2022



**Appendix I – Legal entities forming the EHL Hospitality Business School**

EHL Hospitality Business School is a formal and organized higher education structure having decision-making and organizational authority over all the academic activities of the following legal entities:

- a) EHL Haute Ecole SA, registered in Switzerland;
- b) EHL Academia SA, registered in Switzerland;
- c) EHL Campus (Singapore) Ltd. Pte, registered in Singapore.