

## STUDENT CONTRACT

This Contract binds both the EHL Campus (Singapore) Pte Ltd. and the Student once both parties sign this Contract. If the Student is under eighteen (18) years of age, the Student will be represented by the Parent/Legal Guardian.

This Contract is made between:

- (1) Registered Name of PEI : EHL Campus (Singapore) Pte Ltd.  
Registration Number : 201731189N
- (2) Full Name of Student : \_\_\_\_\_  
*(as in NRIC for Singapore Citizen (SC) and Permanent Resident (PR) / as in passport for international student)\**  
NRIC Number (for SC/PR)\* : \_\_\_\_\_  
Student's Pass Number (if available)/  
Passport Number (for international student)\* : \_\_\_\_\_
- (3) Full Name of Parent/Legal Guardian\*  
(if Student is under eighteen (18) years of age) : \_\_\_\_\_  
NRIC/Passport Number\* : \_\_\_\_\_

\* Delete as appropriate by striking through.

Where non-applicable, put "N.A.". Leave no fields blank.

State all dates in the format of DD/MM/YYYY.

### 1. COURSE INFORMATION AND FEES

- 1.1 EHL Campus (Singapore) Pte Ltd will deliver the Course as set out in Schedule A to the Student, towards conferment of the stated qualification upon successful Course completion.
- 1.2 EHL Campus (Singapore) Pte Ltd confirms that the Course has been permitted by the Committee for Private Education (CPE) and no amendments have been made to the Course as set out in Schedule A, unless otherwise permitted by CPE.
- 1.3 The Course Fees payable are set out in Schedule B and the optional Miscellaneous Fees in Schedule C.

- 1.4 EHL Campus (Singapore) Pte Ltd considers payment made 1 day after the scheduled due date(s) in Schedule B as late. EHL Campus (Singapore) Pte Ltd will explain to the Student its policy for late payment of Course Fees, including any late payment fee charged in Schedule C (if applicable) and any impact on Course/module completion.

## 2. REFUND POLICY

### 2.1 **Refund for Withdrawal Due to Non-Delivery of Course:**

EHL Campus (Singapore) Pte Ltd will notify the Student within three (3) working days upon knowledge of any of the following:

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;
- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A within any stipulated timeline set by CPE; or
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

### 2.2 **Refund for Withdrawal Due to Other Reasons:**

If the Student withdraws from the Course for any reason other than those stated in Clause 2.1, EHL Campus (Singapore) Pte Ltd will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the table in Schedule D.

### 2.3 **Refund During Cooling-Off Period:**

EHL Campus (Singapore) Pte Ltd will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Schedule D) of the fees already paid if the Student submits a written notice of withdrawal to EHL Campus (Singapore) Pte Ltd within the cooling-off period, regardless of whether the Student has started the course or not.

**3. ADDITIONAL INFORMATION**

- 3.1** The laws of Singapore will apply to how this Contract will be read and to the rights the parties have under this Contract.
- 3.2** If any part of this Contract is not valid for any reason under the law of Singapore, this will not affect any other part of this Contract.
- 3.3** If the Student and EHL Campus (Singapore) Pte Ltd cannot settle a dispute using the way arranged by EHL Campus (Singapore) Pte Ltd, the Student and EHL Campus (Singapore) Pte Ltd may refer the dispute to the CPE Mediation-Arbitration Scheme ([www.cpe.gov.sg](http://www.cpe.gov.sg)).
- 3.4** All information given by the Student to EHL Campus (Singapore) Pte Ltd will not be given by EHL Campus (Singapore) Pte Ltd to anyone else, unless the Student signs in writing that he agrees or unless EHL Campus (Singapore) Pte Ltd is allowed to give the information by law.
- 3.5** If there is any other agreement between EHL Campus (Singapore) Pte Ltd and the Student that is different from the terms in this Contract, then the terms in this Contract will apply.
- 3.6** If the Student or EHL Campus (Singapore) Pte Ltd does not exercise or delay exercising any right granted by this Contract, the Student and EHL Campus (Singapore) Pte Ltd will still be able to exercise the same type of right under this Contract during the rest of the time the Contract continues.
- 3.7** If this Contract is also signed or translated in any language other than English and there is a difference from the English language copy of this Contract, the English language copy will apply.

**SCHEDULE A**  
**COURSE DETAILS**

*Note: The information provided below should be the same as that submitted to the CPE.*

1) Course Title	Bachelor of Science in International Hospitality Management
2) Course Duration (in months)	34 months (including the 6 months Industrial attachment)
3) Full-time or Part-time Course	Full-time
4) Course Commencement Date	20 September 2021
5) Course Completion Date	12 July 2024
6) Date of Commencement of Studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	NA
7) Qualification <i>(Name of award to be conferred on the Student upon successful Course completion)</i>	<i>Bachelor of Science in International Hospitality Management Bachelor of Science HES-SO en Hôtellerie et professions de l'accueil</i>
8) Organisation which develops the Course	Ecole hôtelière de Lausanne
9) Organisation which awards/ confers the qualification	Ecole hôtelière de Lausanne
10) Course entry requirement(s)	<p>General requirements</p> <ul style="list-style-type: none"> <li>• 3 A-levels in a relevant field of study, including business/economics and/or sciences and mathematics</li> <li>• Minimum BBC grades</li> </ul> <p>Language requirements:</p> <ul style="list-style-type: none"> <li>• A certificate showing that for the last six years of their secondary education they studied in a school where English was the main language of instruction.</li> <li>• New Internet-based TOEFL (iBT) minimum <b>100</b> points or paper-based test minimum score <b>600</b> points. Computer-based test minimum score <b>250</b> points.</li> <li>• Cambridge Advanced Certificate in English: min. grade <b>B</b>.</li> <li>• <b>IELTS</b>, academic module - minimum band score <b>7.0</b>.</li> <li>• <b>IB</b> English A (HL or SL) with a minimum grade of <b>4</b> or <b>IB</b> English B (HL) with a minimum grade of <b>5</b> or <b>IB</b> English B (SL) with a minimum grade of <b>6</b>.</li> <li>• <b>A-levels</b> with English Literature Language: min. <b>B</b>.</li> </ul>

11) Course schedule with modules and/or subjects	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th colspan="2" style="text-align: center;">YEAR 1</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Semester 1</b></td> <td style="text-align: center;"><b>Semester 2</b></td> </tr> <tr> <td>Module 1: Business Tools I</td> <td>Module 4: Business Tools II</td> </tr> <tr> <td>Module 2: Foundations of Hospitality Mgt I</td> <td>Module 5: Foundations of Hospitality Mgt II</td> </tr> <tr> <td>Module 3: Communication &amp; Culture I</td> <td>Module 6: Communication &amp; Culture II</td> </tr> <tr style="background-color: #cccccc;"> <th colspan="2" style="text-align: center;">YEAR 2</th> </tr> <tr> <td style="text-align: center;"><b>Semester 3</b></td> <td style="text-align: center;"><b>Semester 4</b></td> </tr> <tr> <td>Module 7: Business Analysis</td> <td></td> </tr> <tr> <td>Module 8: Applied Hospitality Mgt</td> <td>Module 10: Industrial Attachment</td> </tr> <tr> <td>Module 9: Communication &amp; Culture III</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <th colspan="2" style="text-align: center;">YEAR 3</th> </tr> <tr> <td style="text-align: center;"><b>Semester 5</b></td> <td style="text-align: center;"><b>Semester 6</b></td> </tr> <tr> <td>Module 11: Integrated Business Analysis</td> <td>Module 13: Advanced Electives</td> </tr> <tr> <td>Module 12: Integrated Hospitality Mgt</td> <td>Module 14: Diploma Work - Bachelor Thesis or Diploma Work - Student Business Project</td> </tr> </tbody> </table>	YEAR 1		<b>Semester 1</b>	<b>Semester 2</b>	Module 1: Business Tools I	Module 4: Business Tools II	Module 2: Foundations of Hospitality Mgt I	Module 5: Foundations of Hospitality Mgt II	Module 3: Communication & Culture I	Module 6: Communication & Culture II	YEAR 2		<b>Semester 3</b>	<b>Semester 4</b>	Module 7: Business Analysis		Module 8: Applied Hospitality Mgt	Module 10: Industrial Attachment	Module 9: Communication & Culture III		YEAR 3		<b>Semester 5</b>	<b>Semester 6</b>	Module 11: Integrated Business Analysis	Module 13: Advanced Electives	Module 12: Integrated Hospitality Mgt	Module 14: Diploma Work - Bachelor Thesis or Diploma Work - Student Business Project
YEAR 1																													
<b>Semester 1</b>	<b>Semester 2</b>																												
Module 1: Business Tools I	Module 4: Business Tools II																												
Module 2: Foundations of Hospitality Mgt I	Module 5: Foundations of Hospitality Mgt II																												
Module 3: Communication & Culture I	Module 6: Communication & Culture II																												
YEAR 2																													
<b>Semester 3</b>	<b>Semester 4</b>																												
Module 7: Business Analysis																													
Module 8: Applied Hospitality Mgt	Module 10: Industrial Attachment																												
Module 9: Communication & Culture III																													
YEAR 3																													
<b>Semester 5</b>	<b>Semester 6</b>																												
Module 11: Integrated Business Analysis	Module 13: Advanced Electives																												
Module 12: Integrated Hospitality Mgt	Module 14: Diploma Work - Bachelor Thesis or Diploma Work - Student Business Project																												
12) Scheduled holidays (public and school) and/or semester/term break for course	Singapore National Holidays 2 weeks for Christmas 1 week for Easter Semester break between mid-June and mid-September																												
13) Examination and/or other assessment period	Mid-June																												
14) Expected examination results release date	Mid-July																												
15) Expected award conferment date	July 2024 (for the cohort starting the programme in September 2021)																												

**SCHEDULE B**  
**COURSE FEES**

<b>Fees Breakdown</b>	<b>Total Payable (with GST, if any) (S\$)</b>
Tuition fees	116'720
Communal services <sup>1</sup>	20'480
F&B & printing <sup>2</sup>	6'500
<b>Total Course Fees Payable:</b>	<b>143'700</b>
<b>No of Instalments:</b>	<b>3</b>

1. Communal services fees cover the costs related to the facilities , such as site security, student affairs services, career centre services or alumni lifetime membership and are detailed in the table below:

<b>Communal Services</b>	<b>S\$</b>
Facilities, Sports and Security	7400
Student affairs services	6580
Career centre services	4000
Alumni lifetime membership	2500

2. Prepaid amount for beverage and printing services offered on campus. Please note that EHL Campus (Singapore) offers breakfast and lunch service on-campus provided by a catering services company.

**INSTALMENT SCHEDULE**

<b>Instalment<sup>1</sup> Schedule</b>	<b>Amount (with GST, if any) (S\$)</b>	<b>Date Due<sup>2</sup></b>
1st instalment	47'900	13 September 2021
2nd instalment	47'900	12 September 2022
3rd instalment	47'900	11 September 2023
<b>Total Course Fees Payable:</b>	<b>143'700</b>	

- Each instalment amount shall not exceed the following:
  - 12 months' worth of fees for EduTrust certified PEIs\*; or
  - ~~6 months' worth of fees for non-EduTrust-certified PEIs with Industry-Wide Course Fee Insurance Scheme (IWC)\*; or~~
  - ~~2 months' worth of fees for non-EduTrust-certified PEIs without IWC\*.~~

\* *Delete as appropriate by striking through.*
- Each instalment after the first shall be collected within one week before the next payment scheduled.

**SCHEDULE C**  
**MISCELLANEOUS FEES**<sup>3</sup>

Purpose of Fee	Amount (with GST, if any) (S\$)
Health Insurance <sup>4</sup> (per semester)	1'100
Additional study material (estimated, per semester)	205
Exam Retake (per exam)	410

3. Miscellaneous Fees refer to any non-compulsory fees which the students pay only when applicable. Such fees are normally collected by EHL Campus (Singapore) Ltd. Pte when the need arises.

4. Student enrolled at EHL Campus (Singapore) must have a valid health insurance throughout their studies

**SCHEDULE D**  
**REFUND TABLE**

% of [the amount of fees paid under Schedules B and C]	If Student's written notice of withdrawal is received:
[100%]	more than [60] days before the Course Commencement Date
[0%]	[60] days or less, before the Course Commencement Date

**I acknowledge that I have read and understood the Privacy Policy (available at: <https://www.ehl.edu/en/privacy>).**

As an applicant, willing to study at EHL Campus (Singapore) PTE. LTD, I understand that the personal data I have provided will be transferred to EHL Campus (Singapore) PTE. LTD, in order to ensure my student registration and studies there. The personal data I have provided may be used by EHL Group entities or third parties. These EHL Group entities or third parties are or may be located outside of Singapore to carry out some of the processing, administrative and educational functions for EHL Campus (Singapore) PTE. LTD. If the standards of protection of Personal Data is not equivalent in Switzerland, European Union (as far as European Union personal Data regulations are applicable) and Singapore, the highest standards amongst the three should apply.

I hereby consent to allow EHL Campus (Singapore) PTE. LTD to disclose and process my personal data to E.H.L Holding SA and all entities part of the EHL Group or third party service providers, which are or may be sited outside of Singapore, to carry out some of the processing, administrative and educational functions for EHL Campus (Singapore) PTE. LTD.

The parties hereby acknowledge and agree to the terms stated in this Contract.

EHL Campus (Singapore) Pte. Ltd.

\_\_\_\_\_

Name:

Date:

\_\_\_\_\_  
Seal of EHL Campus (Singapore) Pte. Ltd

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

\_\_\_\_\_  
Name of Student:

Date:

\_\_\_\_\_  
Name of Parent or Legal Guardian:

Date: